

STUDENT RESIDENCE PERMIT APPLICATION PROCES

In order to receive higher education, you must first register at our university and also obtain a residence permit to stay legally in our country.

APPLICATION STAGES

The application process consists of 4 stages as follows:

1) The first thing you need to do is to apply online at <https://e-ikamet.goc.gov.tr/> address according to your application type (first or extension).

2) If the fingerprint number appears automatically in the application form, it is sufficient to send us the specified documents directly as an e-mail attachment.

If it is not available, you should go to one of the immigration offices that accept fingerprints with your current student certificate and passport without wasting time and give fingerprints.

DO NOT WAIT FOR THE APPOINTMENT DATE DETERMINED BY THE IMMIGRATION ADMINISTRATION!!

3) After fingerprinting, you must prepare the documents explained in the 2nd page.

4) Finally, send the documents you have prepared to us within 7 days as an e-mail attachment to the admissions@yildiz.edu.tr address.

**DO NOT WAIT FOR THE APPOINTMENT DATE
DETERMINED BY THE IMMIGRATION ADMINISTRATION!!**

AFTER APPLICATION

1) Sending your documents to the Migration Office is **only done by our university!**

2) You can follow up your file on the website of the migration administration and contact the Migration Management via the 157 YIMER extension.

3) It takes at most 90 days for your residence card application to be finalized, your card will be delivered to the address you have specified by PTT cargo and the process will can be checked via this <https://e-ikamet.goc.gov.tr/lkamet/DevamEdenBasvuruGiris>.

DOCUMENTS YOU NEED TO PREPARE FOR RESIDENCE PERMIT

- First page of the residence permit registration/application form (with signature by the student below)
- Passport or an accepted ID card
- Document showing student status (only for Erasmus students)
- Up-to-date Residence Certificate or Dormitory Letter (signed and stamped) or Lease Contract (Notarized or made via e-government and all pages must be scanned) or Letter of Undertaking (Notarized and all pages must be scanned) (Notarization is not required for Erasmus students)
- Valid health insurance (private health insurance covering the period of GSS or residence permit request) (only for Turkey Scholarship and Erasmus students)
Although scan of the health insurance is not included in the application for other students, each student is obliged to have a valid health insurance.
- Application Fee Payment Receipt (It must be paid in this <https://dijital.gib.gov.tr/hizliOdemeler/gocldaresilkametTezkeresiHarcOdeme>).

If the receipt is not received, the receipt can be printed in this link: <https://spos.gib.gov.tr/Spos/Sorgu>).

IMMIGRATION OFFICES WHERE YOU CAN GIVE FINGERPRINTS:

- Istanbul Provincial Directorate of Migration Management
- Esenyurt District Working Group Presidency
- Kumkapı Coordination Center
- Pendik District Working Group Presidency,
- Sultanbeyli District Working Group Presidency
- Cevizlibağ Population Directorate

IF THE STUDENT IS UNDER THE AGE OF 18;

A) If the following documents are to be made in Turkey;

- Birth certificate and Mother/Father consent are required!
- If the birth certificate and consent letter have an Apostille, a notary approved Turkish translation made in Turkey is sufficient.

B) If the following documents are to be made in Turkey;

- If there is no Apostille on the birth certificate and consent, the approval of your Consulate and then the Turkish District Governor is required and its notarized translation.
- If your documents have Embassy approval, there is no need for District Governor approval!